South Dakota Association of County Officials

Executive Board Meeting

Monday September 13, 2021

The SDACO Executive Board met on Monday September 13, 2021 at the Best Western Ramkota Hotel, Rapid City, SD. President Susan Kiepke called the meeting to order at 8:30 A.M. MT. The Pledge of Allegiance was given. Roll call was taken with the following members present: President Susan Kiepke, 1st Vice President Traci Radway, 2nd Vice President Jolene Donovan, Secretary/Treasurer Sheila Hagemann, Parliamentarian Cindy Brugman, Doug DeBoer, Sandra Frasier-Shaffer, Myron Hertel, Lana Anderson, Tamara Brunken, Kathy Serr, Executive Director Kris Jacobsen. Absent was Past President Brian Hunhoff.

Motion by DeBoer, seconded by Radway, to approve the agenda. Motion carried.

Motion by Donovan, seconded by Brunken, to approve the July 21 & 22, 2021 minutes. Motion carried.

NACo President Larry Johnson introduced himself & spoke with the Board.

President Kiepke presented her final report as President. She stated it was an honor to serve as President & overviewed her last 2 years being in office.

Executive Director Kris Jacobsen presented a financial update overviewing the revenue & expenditures as of July 31, 2021. She presented the number of vendors & attendees for the 2021 convention. Upcoming workshop dates: No 2022 Commissioners/ New Officials’ workshop none, Spring May 3 & 4, 2022 Pierre, Executive Board to meet May 2, 2022 & Convention no dates or location has been set. She also stated she would be presenting the 2022 proposed budget which was approved by the executive board in July, to the membership for their review. She stated she will be advertising for an office manager. She also has contacted Eide Bailey along with the Planning Districts to help the counties with the American Rescue Plan of 2021 Funds.

Old Business: None

New Business:

Desktop Computer: Executive Director Jacobson explained she had issues with her office computers & received a quote for $1700.00 for a complete desktop computer system. The Board authorized her to purchase whatever she may need for a computer system.

NACo Scholarship – Executive Director Jacobson explained there were 2 applications for the 2022 NACo Scholarship but one candidate was not certified which is a requirement to be considered for the scholarship. The executive board discussed some concerns on the qualified candidate as the individual had stated they might not continue to work in county government & if that was the case the scholarship shouldn’t be awarded to the candidate.

Motion by Radway, seconded by Frasier-Shaffer, to get clarification from the candidate & award the scholarship at the December Executive Board meeting.

Announcements: President Kiepke expressed your appreciation of Executive Director Kris Jacobson.

Executive Session: None

Motion by Donovan, seconded by Frasier-Shaffer, to adjourn. Motion carried.

Respectfully submitted,

Sheila Hagemann, Secretary/Treasurer