



## South Dakota Association of County Officials

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### Welcome to the 2010 SD Association of County Officials Spring Workshop!

We are excited about having you in town and are sure you will find the sessions we have scheduled as educational. Here are a few tidbits about the Spring Workshop:

#### Vendors

You will notice we have an increased number of vendors at the Spring Workshop this year. Please take the time to stop by and visit with them.

This year the vendor area was opened up to include those running for office. This was done in an effort to allow the candidates to listen to your thoughts. We contacted the announced candidates for Governor, Attorney General, Secretary of State, State Treasurer, and State Auditor and called the political parties asking if there were other people we should contact. The appearance of a candidate or elected official in no way implies endorsement or approval by the SDACO. We are a non-partisan association and pursuant to our By-laws do not endorse candidates. If you have any concerns, please contact an Executive Board member or include any thoughts you have on the evaluation form.

#### Associate Members

We are especially appreciative of those companies who have chosen to support you as Associate Members of the SDACO. Please take a second to thank them for their support. Also, let us know if there are any other companies we should contact about Associate Membership. A list of Associate Members is included in your packet. Remember them when you are making purchases for your county.

#### 2010 SD Counties Convention

The theme for the 2010 SD Counties Convention is "The Wonderful World of Counties" (Disney Theme). The convention is planned for September 21<sup>st</sup> -23<sup>rd</sup> in Pierre. Committee members on the following committees will have the first option of a room reserved at the host hotel:

Executive Board  
Nominating Committee  
By-Laws Committee  
Resolutions Committee  
Public Relations Committee  
Continuing Education Committee  
Scholarship Committee

We will contact committee members this summer to verify that you would like a room reserved for you. Although we will reserve the room, you or your county are responsible for payment.

#### Travel Safe

Travel safe while you are in Pierre. Please do not drive if you have chosen to drink. Rides are available from River Cities Transit 945-2360. Rides are \$5 for the first person and \$2 for each additional person with the same pickup and delivery point.

#### Continuing Education Program

Continuing Education Certification forms will be emailed out following the SDACO Deputy Workshop. Forms must be returned to the SDACO office by August 15<sup>th</sup>.

## Resolutions

Members wishing SDACO to support or pursue legislation during the 2011 Legislative Session are requested to adhere to the following procedures as prescribed by the SDACO Resolutions Committee.

- A. Prior to sending a resolution or legislative ideas to the SDACO Office, SDACO members should first raise the issue for discussion by the various groups during their county's district meeting prior to the annual Convention. (If unable to present at your district meeting, solicit input and support from other offices prior to submitting the written documents for inclusion in the convention distribution.)
- B. Ideas discussed at a district meeting should first receive a vote, and if supported by the majority of the affected county offices, should then be formulated into a written format.
- C. The written format should follow the SDACO resolution outline. The resolution must include the following:
  - a. Short but explanatory title (Generally centered at the top of the document.)
  - b. Sponsor(s) or supporters of the resolution to include contact person and supporting counties and/or districts. (Generally left-justified and below the title.)
  - c. Reasons, justifications, or an explanation for the needed change. Should include why the legislature or a state agency needs to be involved. These do not need to be of great length but should adequately identify the problem and the need for change. (Generally considered the body of the document and preceded by WHEREAS.)
  - d. An explanation of the needed change. This should identify the requested SDACO action. If requiring legislative action it should identify actual changes to any affected statute(s), or chapter. (Generally found at end of document and preceded by THEREFORE.)
- D. It is also expected that you will be at the Resolutions Committee Meeting during Convention to present your resolution and answer any questions.

**Final written resolution, legislative request form, and supporting documents must be received at the SDACO office by August 1<sup>st</sup>.**

The 2010 legislative workbook was also emailed to you in the Spring Workshop reminder packet. Please contact the SDACO office if you have any questions or if you would like more information.

We are here to serve you!

Janell and I appreciate the opportunity to work for you at the SDACO. Please let us know if you have any questions or if there is any other way we can better serve you.