

This is a friendly reminder.

Please check SD Document standards. Please refer to SDCL: 43-28-23.

Thank you.

A short summary is

Paper

- (a) no smaller than 8 1/2 inches by 11 inches & no larger than 8 1/2 inches by 14 inches
- (b) White paper not less than 20 lb weight
- (c) No sheet may be attached or affixed to a page that covers up information or printed material on the document.
- (d) Any continuous document or any document sheets that are stapled, glued, or bound together are subject to the additional fee.

Type

- (a) Black ink no smaller than 10-point type
- (b) Be sufficiently legible to reproduce a readable copy

Margins

- (a) First page – top margin – 3-inches – left hand side of top 3 inch margin for “Legend” or Prepared by statement – which is the words, “Prepared by” followed by the preparer’s name, address, & telephone number – bottom & side margins on first page 1-inch minimum
- (b) All other pages – top, bottom & side margins – 1-inch minimum

Title

- (a) Title of document prominently displayed at the top of the first page below the top three inch margin

SDCL 43-28-23 does not apply to any real estate document prepared & executed prior to July 1, 2002.

*** However, the register of deeds may not charge an increased fee for any document that has a seal or stamp in a margin. Any Affidavit of Publication, corner record, survey, certified court or governmental document & UCC form recorded against real estate is exempt from SDCL: 43-28-23. Any plat, or survey and certified vital record attached to documents are also exempt from the document standards.**