

# South Dakota County News

South Dakota  
Association  
of County Officials



## 2010 Spring Workshop is Here!

April/May 2010

We are excited to have you join us at the Pierre Ramkota Hotel and Convention Center during the Spring Workshop on May 12<sup>th</sup> -14<sup>th</sup>. We have many great speakers scheduled to discuss bills passed during the 2010 legislative session, provide training on new programs, and address other issues important to your responsibilities as a county official.

We have expanded the educational opportunities at the Spring Workshop with more elective sessions. This includes the FRED Factor by the State Bureau of Personnel. The FRED Factor reveals the four basic principles that will help us bring fresh energy and creativity to our life and work: how to make a difference everyday, how to become more successful by building strong relationships, how to create real value for others without spending a penny, and how to constantly reinvent yourself.

This year we are introducing a new format for the register of deeds elective sessions. We have invited vendors to discuss the experiences from other states, the possibilities for their products in South Dakota, and to answer your questions. We have asked the presenters to limit the sales pitch but make the sessions informational. Each of the presenters we have were recommended by an SDACO member. These sessions should be helpful as registers look at new possibilities for the office.

The SDACO Scholarship Committee will also hold fundraisers for the SDACO Scholarship Endowment. We welcome you to submit a basket or item for the Scholarship Silent Auction. Please bring your items to the registration desk Thursday morning. The auction will end at 10:15 on Friday morning. Members of the SDACO Scholarship Committee and Executive Board will also be selling raffle tickets for a 40" Sony HD LCD TV donated by Senator Stan Adelstein to be raffled off at the Fall Convention.

Lastly, we are extremely appreciative of our Associate Members, vendors, and sponsors of the workshop. Their support is vital in our efforts to not increase membership dues or workshop registration fees. Please take the time to stop by the vendor booths, thank our sponsors, and attend the Associate Member Appreciation Luncheon on the Friday of Spring Workshop.

We look forward to seeing you here in May. Please travel safe.

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## From Our Executive Director: Eric Erickson



Greetings!

It is County Government Month! I hope you have found the opportunity to promote county government and educate the public about what services you provide

and how you are able to do so with limited funds. County government in South Dakota is efficient. It is time the public finds out.

In the association office we continue to work on ways to improve the public's understanding about counties. I will once again participate in the Boys' State activities and am looking for volunteers to come to Aberdeen the first week of June to help tell the county story. Last week I also met with Dr. Michael Card, Director for the University of South Dakota Master of Public Administration (MPA) Program. We are working on ways to get MPA students engaged with counties as they work to obtain their degrees. MPA students have previously worked with cities in the state to help study and solve complex issues. Cooperation between the USD MPA program and counties is beneficial to the students as they gain better insight of county governments and a valuable opportunity for counties. We will help future leaders better understand counties and we will benefit from their research and recommendations. Please let me know if there is an issue in your county that you would be interested in working with the USD students on.

Open houses are an important and productive way to get the public into the courthouse. However, don't forget about other ways to engage the public in county activities. Become proactive! Approach your local service clubs about a presentation on the services your office provides, or provide

a complete overview on county services. It is a good public service to let the public know what services their tax dollars are paying for, and might give people a different perception of their local government. This is especially important as you approach an opt out, wheel tax, or other event that effects all of the citizens in the county.

There is still time in April to get the word out. Look back to the March issue of the *South Dakota County News* for ideas. As April draws to a close, it doesn't mean our efforts have to end. There are many opportunities throughout the year to get the public involved and informed about the county story. Please contact the office to let us know what your county had done to get the public engaged.

Harding County is a good example of working to engage the public in new and non-traditional ways. Harding County recently created a page on Facebook to notify the public about what is going on with the county. Lincoln County Register of Deeds Kathy Hill also reminds us to continue to educate those within the courthouse. Kathy recently delivered a PowerPoint presentation to her commissioners about the duties of her office.

In an effort to save money the Legislature's Executive Board has decided to not appoint any legislative summer study committees this year. They will however hold regularly scheduled meetings including the prescheduled agency reviews of the Bureau of Administration and Department of Energy and Natural Resources, Appropriations Committee, Government Oversight and Operations Committee, and State-Tribal Relations Board.

I look forward to seeing you at the Spring Workshop or the Deputy Workshop. Until then, please let me know if we can be of any assistance to you.

## Taxpayer Identification Number Matching

*The following information explains a process offered by the IRS. A county may, if they desire, submit the tax ID numbers of their vendors to the IRS for matching to the IRS database of numbers. This will catch fraudulent companies or just plain errors that may exist on the county system.*

*--Contributed by Deene Dayton, Dept. of Legislative Audit.*

Taxpayer Identification Number (TIN) Matching is a pre-filing service offered to payers and/or authorized agents who submit any of six information returns subject to backup withholding (Forms 1099-B, INT, DIV, OID, PATR, and MISC). With *Interactive TIN Matching* authorized payers can match up to 25 payee TIN and name combinations against IRS records prior to submitting an information return. *Bulk TIN Matching* allows payers and/or authorized agents filing any of the six information returns to match up to 100,000 TIN and name combinations. In order to participate in TIN Matching, payers must be listed in the IRS Payer Account File (PAF) database. If your firm has not filed information returns with the IRS in one of the past two tax years, the application will not be available to you at this time.

TIN Matching is part of a suite of internet based pre-filing e-services that allow "authorized payers" the opportunity to match 1099 payee information against IRS records prior to filing information returns. An authorized payer is one who has filed information returns with the IRS in at least one of the two past tax years. Interactive TIN Matching will accept up to 25 payee TIN/Name combinations on-screen while Bulk TIN Matching will allow up to 100,000 payee TIN/Name combinations to be matched via a

text file submission.

Both programs will:

- Match the payee with W-9 name and TIN with IRS records;
- Decrease backup withholding and penalty notices;
- Reduce the error rate in TIN validation.

The TIN Matching system is accessible 24 hours a day, 7 days a week. Support services include an on-line tutorial to assist customers with the registration, application and TIN Matching process. E-services customer assistants are also available toll-free at 1-866-255-0654, 7:30 a.m. to 7:00 p.m., EST, Monday through Friday.

E-services users must register to have access to products such as TIN matching. To get started using TIN Matching, please visit the IRS website @ <http://www.irs.gov/taxpros/article/0,,id=109646,00.html>.

### South Dakota Representation on the NACo Board of Directors

*Don Larson*  
*Brookings County*  
*Commissioner*  
*dlarson@brookingscountysd.gov*

*Nancy Hansen*  
*Brown County*  
*Commissioner*  
*nancyh@nvc.net*

## Continuing Education Corner

As Spring Workshop approaches we would like to remind attendees how important it is to get the best, and most needed, information from our speakers.

All of us have questions about certain topics, and those can best be answered by giving the speaker advanced notice of the questions we have. By doing so, they can prepare and research answers.

Please respond to the pre-workshop emails that the Association office sends out with any questions that you might have, or topics you would like a speaker to "dive into" a little more extensively.

The workshops are designed to help you with areas that you are having questions or need more information about.

Our workshops will only continue to be successful if we, as attendees, keep searching for answers to the many questions that we all have.

Kathy Glines,  
Continuing Education Chairperson



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SDACO members visit us at the Spring Workshop

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## Introducing: Faulk County's New Auditor



**Name:**  
Aaron Lorenzen

**Hometown:**  
Rapid City SD

**How long have you lived there? Where did you live previously?**

I've lived in Faulkton since I was hired on March 15<sup>th</sup>, I previously lived in Aberdeen for 4 years and then Rapid City before that.

**Work experience:**

Interned for the State Legislature at the 2010 Legislative Session, as well as working in Hospitality Service Industry and also Sales.

**What do you like most about your job?**

The interaction with the members of the community as well as being the main resource to help solve the resident's problems.

**Tell us about your family:**

I am a single guy, no wife or kids, but my mother is a Child Play Therapist Counselor in Rapid City for Behavior Management Systems, and my father is a former stay at home dad, currently deciding a new career path. My little brother is in North Carolina with the 82<sup>nd</sup> Airborne, potentially deploying to Afghanistan in August.

**What do you like to do in your spare time ?**

I enjoy outdoor activities, all kinds of sports, hunting, fishing, golf, and most of all, riding my motorcycle.

**If you could travel to one place in the world, where would it be and why?**

I haven't had the joy to be outside of the US, so anywhere outside the borders. I have also never been on a plane, so somewhere involving that. I believe Rome and traveling parts of Ancient Europe, with all its history, would be amazing.

**Tell us one thing about yourself that most people would be surprised to know about you:**

Well, I am sure that a lot of myself would surprise lot of people, but I have never been on a plane, I am not a big fan of any insects, and I graduated from Northern with a double major in 3 and a half years.

**Do you have a favorite quote or motto?**

"Never expect anything of anyone except yourself."

**If you could meet one person, past or present, who would it be and why?**

Thomas Jefferson and Ben Franklin, for all of the different parts of America they helped to create shape.

**Contact information:**

aaron.lorenzen@state.sd.us  
(605) 598-6224

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# Retiring...

## Audrey Lembke Kingsbury County Treasurer



**Hometown:** De Smet, SD

**How long have you lived there?**

All my life—I tell people that I was born here and was too poor to get out of town.

**Work experience:**

I was the bookkeeper for my husband's trucking business and garbage business—I ran a Ben Franklin Store for seven years, and worked as the church secretary. I started as a deputy treasurer in 1994 and took over as treasurer in 1999.

**Of the job positions you've held (not necessarily with the county), which was your favorite and why?**

I really liked working for the church—if God is your boss, how much better can it get!! And NO the minister is not "god"!!!

**How long have you worked for the county?**  
15 years

**What have you enjoyed most about your job as county treasurer?**

The people that elected me. I really have a great bunch of co-workers in my office. The elected officials and the director all work well together also. It makes the job a lot easier.

**Do you have any anecdotes or favorite memories of working for the county?**

I will never forget when our Auditor turned 40 at convention. If you have ever had the opportunity to work with Caryn Hojer, you will understand when I say she brought a whole "party in a bag" to decorate Diane's room!

**Tell us about your family:**

Husband, Ron, retired—sort-of—Three grown children—one in Wisconsin, one in Colorado and here in De Smet—Six grandchildren

**What do you like to do in your spare time?**

Read, camp and spend as much time outside as I can.

**What do you look forward to most now that you are retiring?**

Seeing my grandchildren and doing some traveling.

**What are your plans for the future?**

I am running for County Commissioner—see you just can't get rid of me.

**Tell us one thing about yourself that most people would be surprised to know about you:**

I am a Star Trek fan.

**Do you have a favorite quote or motto?**

From my grandmother—For everyone there is a destiny, each walks this way alone. Whatever you deal into the lives of others, comes back into your own.

Audrey Lembke will be retiring as Kingsbury County Treasurer on April 30, 2010.

There will be a get-together at the Kingsbury County Country Club after 5:00 p.m. for anyone who would like to attend. Any cards or well-wishes can be sent to her at PO Box 166, De Smet, SD 57231 or [audrey.lembke@state.sd.us](mailto:audrey.lembke@state.sd.us).



## Spotlight on...

### Carol Sundall Lyman County Treasurer Continuing Education Committee



**Hometown:**

Ethan, SD moved to Kennebec in 1972 and lived here ever since.

**Work experience:**

Started on 01-01-1974 for the County Auditor and transferred to the County Treasurer's office in April, 1977.

**What do you like most about your job?**

Meeting & helping the customers.

**Tell us about your family:**

Husband, James, who is the County Director of Equalization since 01-10-1985. Married on 07-20-1979. Son, Chad Muntefering (37), wife Keri and two grandchildren, Dillon 10 & Jazmyn 4. They live in Pierre. Daughter, Kristin Sundall, 20, who is in second year at BHSU, majoring in Elementary Ed. & Special Ed. and works part-time at Culver's.

**What do you like to do in your spare time?**

Being with my family, camping, scrapbooking & shopping

**If you could travel to one place in the world, where would it be and why?**

Alaska, because my husband has always wanted to go there.

**Tell us one thing about yourself that most people would be surprised to know about you:**

I'm very soft hearted.

**Do you have a favorite quote or motto?**

Faith, Family & Friends

**If you could meet one person, past or present, who would it be and why?**

My Dad, who passed away on 02-04-2000 to tell him I love him and miss him.



### News from Jackson County

Harvey Byrd has submitted his resignation as Jackson County Register of Deeds. Mitzi Mitchell, who is currently serving as acting Register of Deeds, has been appointed to fulfill the remainder of the term. Her appointment takes effect May 1st.

Her contact information is:

Mitzi Mitchell  
837-2420  
[mitzi.mitchell@state.sd.us](mailto:mitzi.mitchell@state.sd.us)

### Thank You

Kathy Hill and her family would like to thank all who sent caring and comforting messages at the death of her brother, John Sievers.

"It is so wonderful to receive so much support from members of SDACO, and very much appreciated."

# Spring Workshop Agenda

## Elective Sessions

### Wednesday May 12, 2010

- 12:00-5:00 Registration Desk Open
- 11:00-12:30 Computer Software Associates:  
Online Services & Redaction
- 1:00-2:00 CLERP/Catastrophic Health  
Pool--Kris Jacobson
- 2:00-3:00 Simplifile: E-Recording of  
Documents
- 2:00-5:00 FRED Factor--Bureau of  
Personnel
- 2:00-5:00 Drivers License Issuance  
Training--Dept. of Public Safety
- 3:00-4:00 TriMin Government Solutions:  
Learnings in Web Access  
& e-Recording
- 4:00-5:00 Ultra, Inc.: Reg. of Deeds User  
Meeting
- 5:00-6:30 SDACO Executive Board  
Meeting

### Spring Workshop Vendors & Sponsors

Active Data Systems  
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Computing Systems Innovations  
Election Systems & Software  
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Simplifile  
TriMin Government Solutions (Silver Level Sponsor)  
Tyler Technologies (Silver Level Sponsor)  
Ultra, Inc. (Silver Level Sponsor)  
Wells Fargo (Gold Level Sponsor)

## Auditors

### Thursday May 13, 2010

- 7:00-5:00 Registration Desk Open
- 8:00-9:00 Welcome/Association Update/  
Legislative Process
- 9:00-10:00 SD Retirement Systems
- 10:00-10:15 Break / Vendor Time  
Sponsored by Ultra, Inc.
- 10:15-12:00 HB 1046 Revisions to the  
Procurement Laws
- Noon-1:00 Lunch  
Sponsored by Wells Fargo
- 1:00-3:00 Secretary of State
- 3:00-3:30 Break / Vendor Time  
Sponsored by Insurance Benefits  
& McLeod's Printing
- 3:30-5:00 Secretary of State
- 5:00-6:00 Evening Social  
Sponsored by Tyler Technologies

### Friday May 14, 2010

- 8:00-9:00 Dept. of Revenue
- 9:00-10:00 Dept. of Legislative Audit
- 10:00-10:15 Break / Vendor Time  
Sponsored by TriMin
- 10:15-11:00 SB 104
- 11:00-12:00 Roundtable
- Noon-1:00 Associate Member  
Appreciation Luncheon
- 1:00-2:00 Your Rights and Responsibilities  
as an Elected Official

**Tentative Schedule**

# Spring Workshop Agenda

## Treasurers

### Thursday May 13, 2010

- 7:00–5:00 Registration Desk Open
- 8:00–9:00 Welcome/Association Update/  
Legislative Process
- 9:00–10:00 SD Retirement Systems
- 10:00–10:15 Break / Vendor Time  
Sponsored by Ultra, Inc.
- 10:15–11:00 Delinquent Taxes
- 11:00–12:00 Notary Public Training
- Noon–1:00 Lunch  
Sponsored by Wells Fargo
- 1:00–2:00 Supervisor Training
- 2:00–3:00 Dept. of Motor Vehicles
- 3:00–3:30 Break / Vendor Time  
Sponsored by Insurance Benefits  
& McLeod's Printing
- 3:30–4:30 Dept. of Motor Vehicles
- 4:30–5:00 Roundtable
- 5:00–6:00 Evening Social  
Sponsored by Tyler Technologies

### Friday May 14, 2010

- 8:00–10:00 Dept. of Motor Vehicles
- 10:00–10:15 Break / Vendor Time  
Sponsored by TriMin
- 10:15–11:00 Dept. of Revenue
- 11:00–12:00 Roundtable
- Noon–1:00 Associate Member  
Appreciation Luncheon
- 1:00–2:00 Your Rights and Responsibilities  
as an Elected Official

## Registers of Deeds

### Thursday May 13, 2010

- 7:00–8:00 Registration
- 8:00–9:00 Welcome/Association Update/  
Legislative Process
- 9:00–10:00 SD Retirement Systems
- 10:00–10:15 Break / Vendor Time  
Sponsored by Ultra, Inc.
- 10:15–11:00 Dept. of Revenue
- 11:00–12:00 Dept. of Health
- Noon–1:00 Lunch  
Sponsored by Wells Fargo
- 1:00–2:00 Supervisor Training
- 2:00–3:00 Land Title Association
- 3:00–3:30 Break / Vendor Time  
Sponsored by Insurance Benefits  
& McLeod's Printing
- 3:30–5:00 Roundtable
- 5:00–6:00 Evening Social  
Sponsored by Tyler Technologies

### Friday May 14, 2010

- 8:00–9:00 Open Records Discussion  
SB 141 & 118
- 9:00–10:00 ROD Task Force Update
- 10:00–10:15 Break / Vendor Time  
Sponsored by TriMin
- 10:15–11:00 SD Land Surveyors
- 11:00–12:00 Roundtable
- Noon–1:00 Associate Member  
Appreciation Luncheon
- 1:00–2:00 Your Rights and Responsibilities  
as an Elected Official

# Deputy Workshop Agenda

## Auditors

### Wednesday, May 19, 2010

- Noon-1:30 Registration
- 1:30-2:00 Welcome and Overview
- 2:00-3:00 Providing Excellent Public Service  
Sec. of State Chris Nelson
- 3:00-3:15 Break
- 3:15-4:15 Department of Legislative Audit  
Deene Dayton
- 4:15-5:00 Panel Discussion  
of Payroll Issues
- 5:00-6:00 Social

### Thursday, May 20, 2010

- 8:00-10:00 Secretary of State  
Elections Session
- 10:00-10:15 Break
- 10:15-11:00 Alcohol Licensing
- 11:00-12:00 Department of Revenue  
Colleen Skinner
- 12:00-1:00 Lunch
- 1:00-2:00 Open Government  
SD Attorney General's Office
- 2:00-3:00 Roundtable

## Treasurers

### Wednesday, May 19, 2010

- Noon-1:30 Registration
- 1:30-2:00 Welcome and Overview
- 2:00-3:00 Providing Excellent Public Service  
Sec. of State Chris Nelson
- 3:00-3:15 Break
- 3:15-5:00 Department of Motor Vehicles
- 5:00-6:00 Social

### Thursday, May 20, 2010

- 8:00-10:00 Department of Motor Vehicles
- 10:00-10:15 Break
- 10:15-11:00 Department of Revenue  
Colleen Skinner
- 11:00-12:00 Department of Legislative Audit  
Deene Dayton
- 12:00-1:00 Lunch
- 1:00-2:00 Open Government  
SD Attorney General's Office
- 2:00-3:00 Roundtable

**Tentative Schedule**

Just a reminder--County officials sending a deputy to the Deputy Workshop will receive 1 elective credit towards their own Continuing Education Certification for 2009/2010.

# Deputy Workshop Agenda

## Registers of Deeds

### Wednesday, May 19, 2010

Noon-1:30 Registration  
 1:30-2:00 Welcome and Overview  
 2:00-3:00 Providing Excellent Public Service  
 Sec. of State Chris Nelson  
 3:00-3:15 Break  
 3:15-4:15 Department of Health  
 4:15-5:00 Department of Health Tour  
 5:00-6:00 Social

8:45-9:30 SD Land Title Association  
 9:30-10:00 Department of Revenue  
 Colleen Skinner  
 10:00-10:15 Break  
 10:15-11:00 Office of the Secretary of State  
 Teresa Bray & Bev Wilson  
 11:00-12:00 Working with Surveyors  
 12:00-1:00 Lunch  
 1:00-2:00 Open Government  
 SD Attorney General's Office  
 2:00-3:00 Roundtable

### Thursday, May 20, 2010

8:00-8:45 Senate Bills 141 & 118  
 Compliance

We welcome county officials and their employees to join us for the SDACO Deputy Workshop to be held May 19<sup>th</sup> & 20<sup>th</sup> at the Ramkota Hotel and Convention Center in Pierre.

The Deputy Workshop is a new venture for the SDACO with the purpose of providing employees of the county auditors, treasurers, and registers of deeds an opportunity to receive training on their daily responsibilities and the possibility to interact with state agencies and their peers from other counties.

The sessions of this workshop will give an overview of changes passed during the 2010 legislative session, updates to programs, continuing education on current tasks, and discussions on other areas of importance to counties.

Beyond the individual offices training, attendees will also have sessions on "Providing Excellent Public Service" from Secretary of State Chris Nelson and an overview of "Open Government in South Dakota" from the Attorney General's office.

Please feel free to contact the SDACO office at (605)224-1968 or [sdaco@sdcounties.org](mailto:sdaco@sdcounties.org) if you have any questions or if we can be of other assistance.

## County Website Tip-of-the-Month

### A new idea for your County Websites!

As you all have heard, the county websites system was upgraded a few months ago, allowing for better search results for the counties that are using the system. Since your county site will now be showing up much more prominently when folks search for it, we'd like to recommend that you add a page to your site for relocation information. This will work for any county that has a website as well, not just those using the county website system. A relocation page works well for those who are looking at moving to your county as well as those who may have already made the move and need information about things in your county/community.

Check out the following examples below for ideas on your relocation information page.

<http://www.sdreadytowork.com/relocation/index.asp> --The website for state economic development offers up some good ideas for what your site visitors might be looking for, and is also a good link to put on your page in order to direct folks to information about the state as a whole.

The next few links show some random sites we've found with good relocation information:

<http://www.fairfieldctchamber.com/online/town/relocation.asp>

<http://www.seminolecountyfl.gov/guide/relocation.asp>

<http://www.bennington.com/relocate.html>

If you are interested in adding a relocation page and have any questions about it, please feel free to email Nicole Ogan at [nicoleogan@gmail.com](mailto:nicoleogan@gmail.com).



### Scholarship Fundraiser!

Senator Stan Adelstein has donated an RCA 40" HDTV to be raffled off as a scholarship fundraiser.

Tickets are now available from members of the Scholarship Committee and the SDACO Executive Board. Cost of the tickets is 1 for \$5 or 3 for \$10.

Tickets will also be sold during Spring Workshop, Deputy Workshop, and Fall Convention.

The drawing will be held during Fall Convention, Sept. 21-23, 2010. Winner need not be present to win.

Contact the SDACO office if you are interested in selling tickets.

Proceeds will be split with the SDACC.

## SDRS Authorized Agent Seminar

South Dakota Retirement System will be presenting three training sessions for authorized agents in 2010. These sessions will be conducted in a casual, interactive forum to include the following topics:

- new agent training
- updates to forms and publications
- information on completing forms correctly
- legislative changes affecting SDRS
- question and answer session

Additionally, SDRS staff will provide an overview of the system's various features and the structure of benefits. A representative of the SDRS Supplemental Retirement Plan will also discuss participation in this optional plan

and the basics of the program. As the scheduled dates draw near, agents in the respective regions will receive an invitation with further session details.

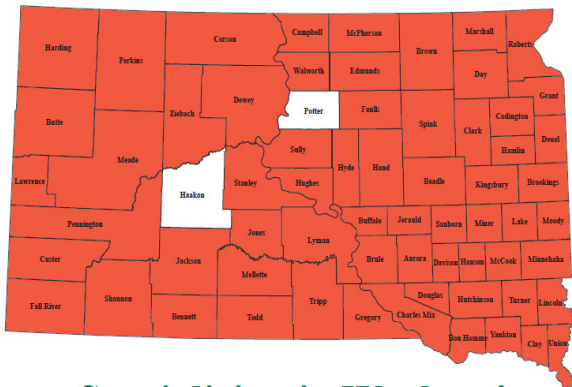
Please plan to attend one of the following Seminars:

- May 20, 2010 - View Thirty Four, Pierre
- June 16, 2010 - Rushmore Plaza Holiday Inn, Rapid City
- Ramada, Sioux Falls

You can register by sending an email to the SDRS weblink with the names of persons attending (Attention Jane).

[Mailto:SDRSWeblink@state.sd.us](mailto:SDRSWeblink@state.sd.us)

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## Upcoming Birthdays

### May

May 4th: Sherry Fix, Faulk County Treasurer  
 May 9th: Deborah Goldade, Dewey County Register of Deeds  
 May 10th: Sally Snow, Faulk County Register of Deeds  
 May 24th: Kay Schmidt, Lake County Auditor  
 May 28th: Monica Walder, Charles Mix County Register of Deeds



### June

June 4th: Bev Stoesser, Stanley County Register of Deeds  
 June 7th: Janet Knapp, Day County Register of Deeds  
 June 10th: Diane Christensen, Douglas County Auditor  
 June 11th: Lisa Schieffer, Douglas County Auditor  
 June 13th: Susan Connor, Miner County Auditor  
 June 14th: Lori Schaefers, Moody County Auditor  
 June 15th: Randall Larson, Douglas County Register of Deeds  
 June 15th: Julie Pearson, Pennington County Auditor  
 June 19th: Sheri Koeck, Hand County Treasurer  
 June 20th: Donna Breitag, McPherson County Treasurer  
 June 21st: Debora Tridle, Lawrence County Treasurer  
 June 21st: Jacque McCaskell, Beadle County Treasurer  
 June 23rd: Connie Ness, Jerauld County Treasurer  
 June 28th: Chuck Hanson, Walworth County Treasurer  
 June 28th: Julie Ruden, Hanson County Treasurer

*\*These are the birthdays we have in our records. If we missed your birthday, please accept our apology and know that we wish you a Happy Birthday! (And please let us know when your birthday is, so we can include it on our calendar next year!)*

### **LEGAL NOTICE OF SALE OF YANKTON COUNTY PERSONAL PROPERTY**

Notice is hereby given that on the 4th day of May, 2010, at the hour of 10:00 AM, at the Yankton County Administration Building, 321 W 3<sup>rd</sup> Street, Yankton, SD, that sealed bids will be received and opened on the following described personal property:

**1991 ADM Asphalt Plant, SN ADM229, with tanks, bins and silo**

**1970 Cedar Rapids Rock Crusher, SN 31617, with conveyor and trap**

**1974 120 Caterpillar Motor Grader SN 10R3977, with "V" plow and wing**

**1970 Little Giant Crane SN 486449 for salvage only**

Bids will be awarded at the County Commission meeting on May 4<sup>th</sup>, 2010.

The Board of County Commissioners reserves the right to reject any and all bids.

Dated this 16th day of April, 2010.

Paula Jones

Yankton County Auditor

May 6th:  
Southeast Central  
District Meeting  
in Howard

May 9th:  
Mother's Day

May 12th-14th:  
Spring Workshop  
in Pierre

May 17th:  
Sioux Valley  
District Meeting  
In Clark

May 19th-20th:  
Deputy Workshop  
in Pierre

May 31:  
Memorial Day



# May 2010

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6 District Meeting	7	8
9 	10	11	12	Spring Workshop		15
16	17 District Meeting	18	19	Deputy Workshop		22
23	24	25	26	27	28	29
30	31 					

# June 2010

June 14th:  
Flag Day

June 16th-17th:  
Welfare Workshop  
in Pierre

June 20th:  
Fathers Day

June 21st:  
First day of summer

**Fall Counties  
Convention:**  
September 21st-23rd  
at the Ramkota Hotel  
in Pierre

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14 	15	16	Welfare Workshop		19
20 	21 	22	23	24	25	26
27	28	29	30			

# How does this year's open government legislation (SB 104) impact your county?

by Dustin "Dusty" Johnson, Public Utilities Commissioner

During the last several years, open records and open meetings have become the focus of a number of pieces of legislation. That was again the case this year with SB 104, a broad bill addressing several open government issues. The bill was met with little opposition but a fair amount of constructive criticism and was amended a number of times during the legislative process. It passed both chambers easily and was signed into law by the governor on March 29. It will take effect on July 1 and impacts local governments in five ways.

## 1. Agenda materials

The new law says if "printed material relating to an agenda item of the meeting is prepared or distributed by or at the direction of the governing body or any of its employees" the material must be made available to the public in one of two ways. The public body must place the information on its Web site or must have a printed copy of the materials available at the official business office "at least twenty-four hours prior to the meeting or at the time the material is distributed to the governing body, whichever is later." If the information is not placed on the Internet, a hard copy of the information must be in the meeting room during the meeting of the public body.

The law only applies to printed material that is:

- distributed before the meeting,
- distributed to all members of the governing body,
- not specifically exempt from disclosure in SDCL chapter 1-27,
- not for an executive or closed meeting,
- and not for a contested case.

## 2. Open meetings for decision-making committees and task forces

The new law makes it clear the meetings of decision-making committees, boards, task forces, and other sub-units of political subdivisions are open to the public.

Exceptions include:

- Meetings of committees, boards, or task forces that have no decision-making authority (advisory in nature) are not required to be open, and
- The same open meetings exceptions (like in SDCL 1-25-2) apply to decision-making committees, boards, or task forces.

## 3. Open meetings for advisory committees and task forces

The law requires any final recommendations, findings, or reports from advisory committees, boards, and task forces appointed by the governing body, to be reported in open meeting to the governing body. The governing body may not take any official action on the recommendations, findings, or reports until the next meeting of the governing body.

## 4. Meetings by teleconference

Under the current law, official meetings may be conducted by teleconference. The revisions allow hearings and final disposition of rules to also be conducted by teleconference. When using a teleconference, there must be at least one or more places for the public to listen to the teleconference.

## 5. Draft minutes

The new law requires all public bodies to have draft minutes of any public meeting

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available for public inspection within 10 business days of the meeting.

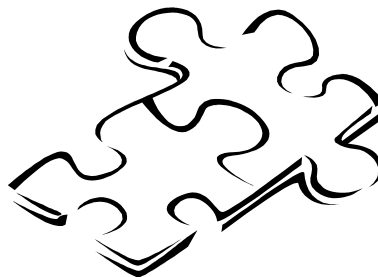
Draft minutes need not be available for inspection within 10 business days if:

- the draft minutes are for contested case proceedings, or
- the public body has placed an audio or video recording of the meeting on its Web site within five business days.

The new provisions of SB 104 may create a bit of confusion, but are manageable changes to state law that will do a good job of improving transparency. The above information is only a summary. Local governments with specific questions should

read the text of SB 104 (<http://legis.state.sd.us/sessions/2010/index.aspx>) or consult an attorney.

*Dusty Johnson is chairman of the state public utilities commission, a former employee of city and county governments in the Kansas City area, and a former member of the attorney general's open government task force. He can be reached at 605-773-3201 and*



## 2010 SDACO Associate Members

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(605) 335-5906  
[www.activedatasystems.com](http://www.activedatasystems.com)

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**VP of Marketing**  
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cell phone: (605) 310-1488  
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[www.hagangroup.com](http://www.hagangroup.com)  
*Administrator and Marketing for  
South Dakota Public  
Assurance Alliance  
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### hal Systems Corporation

**Kathy Taylor**  
Document Mgmt. Consultant  
8111 Lyndon B. Johnson Freeway,  
Suite. 860  
Dallas, TX 75251  
E-mail: [ktaylor@halfile.com](mailto:ktaylor@halfile.com)  
(303) 791-5688 or  
(800) 442-9273  
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(800) 233-9073  
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*SDML Worker's Compensation Fund*

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Fax: (925) 855-6063  
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### Chamber of Commerce Laura Schoen Carbonneau, CEO

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 Spearfish, SD 57783  
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 (800) 747-8649  
[www.tylertech.com](http://www.tylertech.com)

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